



BROWN

BROWN UNIVERSITY
CANDIDATE AND ELECTED OFFICIAL MANAGEMENT PLAN
Political Activity Policy

Name of Employee: _____

Title and Department: _____

Political Activity – Identify Position (check all that apply)

- Candidacy for Local Office, Elected to State Office, Candidacy for State Office, Elected to Federal Office, Candidacy for Federal Office, Part-time, Elected to Local Office, Full-time (must resign from Brown full-time employment if elected)

The following Management Plan must be followed in order to avoid potential, perceived or real conflicts of interest while working as a Brown employee and serving in the position noted above.

- 1) Employee is prohibited from performing "Political Activities" during the University's regular work hours.
2) Employee is prohibited from using a brown.edu email account when conducting Political Activities.
3) While the Employee may use his or her title to identify employment, Employee is prohibited from using Brown's logos, trademarks or service marks on any political communication, campaign material, or otherwise imply that Brown endorses or supports the Employee's political office, political party or position on political issues.
4) Employee should recuse from voting on legislation that pertains exclusively to private, non-profit institutions of higher education, unless guidance from the RI State Ethics Commission advises otherwise.
5) Employee agrees to follow Political Activity Policy, Acceptable Use Policy, and Conflict of Interest and Commitment Policy.

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Cabinet Signature: _____ Date: _____

Acknowledged by Assistant Vice President, Government Relations: _____ (initials)

Fully signed form must be sent to University Human Resources through the conflict of interest and commitment disclosure process in Workday (see "Disclosure Updates"), with a copy to the Office of Government and Community Relations, Box 1975.